

## Winscombe and Sandford Parochial Church Council

### Meeting held at the Church Centre, Winscombe

4<sup>th</sup> June 2024 at 2.00 pm

### Minutes

Item		Action
<b>1. Welcome and Opening Prayer</b>	The chairman welcomed everyone and led with an opening prayer.	
<b>Attendees</b>	Revd. Andrew Hiscox (AH) [Chairman], Derrick Claridge (DC), Jo Claridge (JC), Sarah Gunn (SG), Alison Haynes (AHa), Angela Morris (AM), Douglas Ogram (DO). Diana Williams (DW), Jan Welling (JW) and Revd. Jacqui Keir-Bucknall (JKB).	
<b>2. Dwelling in the Word</b>	JKB led Dwelling in the Word	
<b>3. Preliminaries</b>	<p><b>3.1 Apologies for Absence</b> Dorothy Baldwin (DB), Simon Crew (SC) and Martin Hagen (MH).</p> <p><b>3.2 Approval of the Minutes of PCC Meeting held on 7<sup>th</sup> May 2024</b> AHa proposed and JW seconded that the Minutes be approved and signed. The PCC were unanimous.</p> <p><b>3.3 Matters Arising from the Minutes</b> <b>Item 9.1 Pew Sheet</b> – it was agreed that this be temporarily placed on the backburner as the Benefice Administrator will have a heavier work load during the Vacancy.</p> <p><b>3.4 Correspondence</b> Cannon Shaun Darley has written suggesting more disabled parking spaces should be marked out in the Church Centre Car Park. This was unanimously agreed by the PCC and the Church Management Group will execute this as soon as practicable.</p>	DC
<b>4. St James's and All Saints</b>	<p><b>4.1 Benefice Vacancy</b> Further to AH's announcement on Sunday that he will be leaving the Benefice in early September, he suggested that as the PCC will need to create an updated Benefice/Parish Profile it was not appropriate for him to Chair the July meeting. DW will take the Chair and JC offered to take the Minutes. There will be no Meeting in August and from September</p>	

	<p>onwards DW will Chair the Meetings and Bridget Andrews will take up the role of PCC Secretary.</p> <p>DO commented that as there is only one Church Warden at present (All Saints) then others will need to step up to the role during the Vacancy. It is also not known when the Diocese will inform us of the process involved. The new Archdeacon for Locking Deanery is Charley Peer and he has yet to take up the role.</p> <p>AHa pointed out that as we cannot make any major decisions during the Vacancy, it is important to come to a decision at the PCC Meeting on 2<sup>nd</sup> July on which Option Fresh Foundations will take forward regarding the Church Centre.</p> <p><b>4.1 Update from All Saints</b></p> <p>DW proposed that £10,000 be paid from the All Saints General Fund to the Building Fund in order to show any prospective donor that the church has raised money towards the next project. SG seconded this proposal and the PCC agreed unanimously.</p> <p><b>4.2 Church Warden role grid</b></p> <p>AHa suggested the CW grid now needs to be redrawn. DO agreed to provide a list of all that needs to be done during a Vacancy. It was agreed that it is crucial that the quarterly Service Plan is sent to all members of both PCCs in the Benefice.</p> <p>To enhance communication during the Vacancy it was agreed that the email mailing list needs comprehensive updating as many of the regular congregation are not on the List. SG agreed to help the Benefice Administrator with this.</p> <p><b>4.4 Axbridge Marching Band</b></p> <p>AHa suggested we should offer St James’s Church and Church Car Park as a venue for the Axbridge Children’s Marching Band to use as they are seeking rehearsal space. It was noted this would be on a Monday evening and we would received no remuneration – thus if rehearsing in winter the heating would not be turned on. The PCC thought this a good idea and asked her to contact the Band. She agreed but pointed out that they may have found suitable accommodation already.</p> <p><b>4.5 Emergency Shelter Registration</b></p> <p>AHa noted that NS Council are looking for suitable premises to be marked as gathering/shelter points in the event of a major traumatic event such as flooding, gas leak, fire, etc. The PCC unanimously agreed that the Church Centre be offered. AHa agreed to register the premises.</p>	<p>SG</p> <p>AHa/DO</p> <p>SG</p> <p>AHa</p> <p>AHa</p>
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<p><b>5. Fresh Foundations Report</b></p>	<p><b>5.1 Crack in side wall of Church Centre</b>  DC reported that for the last six months the crack has been monitored and the Report from My Home Needs shows signs of small movement. They suggest another six months of monitoring to see if the summer weather alters the amount of movement. This will cost a further £900 so that the total spent over the year will be £1800. DC proposed, DW seconded and the PCC unanimously agreed to this suggestion. DC and Denys Cutmore will contact Chubb Bulleid.</p> <p><b>5.2 Fresh Foundations Options Review</b>  AHa presented a paper detailing the Options that will be put to the congregation at a Consultation Session to be held at 2.30pm and 7.30pm on Tuesday 18<sup>th</sup> June. A Power Point presentation will detail drawings, approximate costings and the SWOT (Strengths, Weaknesses, Opportunities and Threats) and copies of this will be available for all to consider after the event. She commented that it is crucial that the Fresh Foundations team can come back to the PCC on 2<sup>nd</sup> July with an Option for approval by the PCC.</p> <p>The approximate costings for the Options are:  Option OA c£152K –includes £37K to make Birch Cottage usable.  Option OB c£128K – the cheapest option.  Option 1 c£518K  Option 2A c£780K  Option 2B c£840K  Option 3 c£1.3M – currently we have planning permission for this  Option 4 c£1.4M – knock down and rebuild at back of existing hall  Option 5 c£99K – knock down and relocate elsewhere.  The sale price of the site is currently valued at £900K if there was planning permission for 7 houses.</p> <p>The PCC unanimously agreed the above plan of action.</p>	<p><b>DC</b></p>
<p><b>6. Worship and Mission</b></p>	<p><b>6.1 Vision Day update and next steps</b>  JC distributed the Vision Action Plan v1 drawn up by the Working Group after the Vision Days. Now that we are entering a period of Vacancy the Action Plan will be slimmed down so that we can continue to move forward as a Benefice but much energy will need to be diverted to creating the Benefice Profile and running the individual churches. It was agreed to review the Action Plan v1 at the 2<sup>nd</sup> July PCC Meeting and members must feed back any comments to JC by 21<sup>st</sup> June. A Report on the Action Plan will be given to the congregation as soon as possible. AH thanked AHa and JC for their hard work on this project.  A PCC What’s App Group will be set up to enable better communication. Those unable to access What’s App will have a ‘buddy’ to keep them informed.</p>	<p><b>AHa</b></p>

	<p><b>7.2 Churches Together in Winscombe and Sandford</b>  SG reported that the Meeting of CTWS on 20<sup>th</sup> May had been positive and encouraging. The feedback from all the churches involved was a resounding endorsement of the work that CTWS does and there was a definite will for the continuing of ecumenical events. It was acknowledged that the current situation – where for many years the role of Chair has been taken on by two individuals rotating - is not sustainable. Although some of the Churches said they could not offer to take on the role, they will continue to support and become involved in all that CTWS do. New ways of supporting whoever offers to become Chair and the length of time a Chair can serve will be considered at the next Meeting on 30<sup>th</sup> September.</p>	
<p><b>7. Safeguarding Report</b></p>	<p>JC reported that a concern was raised by the leaders of Scramblers. The Diocesan Safeguarding Officer has been contacted and is content with the way the matter has been handled. Scramblers will now have a statement about inclusivity at the top of their Registration Forms.</p> <p>MH has completed his Safeguarding Training.</p> <p>The What’s App Code of Conduct guide will be included in Signposts.</p> <p>The PCC approved the Safeguarding Action Plan.</p>	
<p><b>8. Any Other Business</b></p>	<p><b>8.1 Training oversight of Curate during Vacancy</b>  DO asked if this will continue and JK-B said Revd. Tom Webber will provide the oversight as will Revd. Andrew Hemming, the Area Dean. Her Placement will be at St Paul’s, Weston in September and October.</p> <p><b>8.2 Electrical Work in Churchyard by Friends of St James’s.</b>  The PCC were concerned that this issue has not moved forward over several months. DC agreed to ask Friends for an update.</p> <p><b>8.3 Mowing of Churchyards</b>  It was noted that All Saints and St James’s Churchyards had recently become very overgrown and that this had given rise to critical comments from visitors and on social media. Both Churchyards were strimmed at the very beginning of June, so perhaps NS Council had been practising ‘no-mow May’ – if so, it would be helpful in future if NS could communicate this to the Churches so notices informing visitors can be placed in the churches.</p> <p><b><u>Date and Time of Next Meetings</u></b>  <b>2<sup>nd</sup> July at 2pm at the Church Centre.</b>  <b>3<sup>rd</sup> September at 2pm at the Church Centre</b></p> <p>The meeting closed with a prayer at 4pm</p>	<p style="text-align: center;"><b>DC</b></p>

